

January 10, 2000

Jane Doe
123 Sesame Street
ABC City, California 11111

Re: Time sharing with Jr.

Dear Jane:

My attorney suggested that I send you this certified letter so that there would be no misunderstandings concerning my parental time sharing (visitation) schedule with Jr. As you know, our original divorce decree says I am to have Jr. on alternating weekends and holidays. I feel that it is very important that I share my time with Jr. so I am writing you this letter to let you know that I wish to exercise all the parental time sharing time allowed to me by our divorce decree.

Under our divorce decree I believe I should have Jr. on the following dates:
(fill in dates for 4 to 6 months) Such as 1/13/95 to 1/15/95. I will pick up Jr. at 5:00 on the Fridays listed above and will return her to you at 6:00 on the Sundays listed above. Please have Jr. pack the appropriate clothes and toiletries for a weekend stay with me.

As I wish to cooperate with you in the raising of our son, please let me know in writing if you disagree with the dates I have listed above. Also, please inform me in writing of any other reasons I should not have Jr. as shown above.

Thank you for your attention to this letter.

Sincerely yours,

Thomas Leonard